

LORAIN COUNTY JOB AND FAMILY SERVICES

IM 153 (11/16)

42485 NORTH RIDGE ROAD, ELYRIA, OH 44035-1057
(844) 640-6446 FAX: (440) 323-3422

Case Name _____ Date _____

Case Number _____ Caseworker _____

WITHDRAWAL OF STATE HEARING REQUEST

I, _____, advise that as of this date, I wish to withdraw my request for the State Hearing on the issue(s) of: _____

I am doing this of my own free choice. I am requesting this dismissal with the understanding that:

Signed _____ Date _____

Address _____

Telephone Number _____

Agency Witness _____ Date _____

Your Civil Rights:

This institution is prohibited from discriminating on the basis of race, color, national origin, disability, age sex and in some cases religion and political beliefs.

The U.S. Department of Agriculture also prohibits discrimination based on race, color, national, origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3927), found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410

- (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the State Information/Hotline Numbers (click the link for a listing of hotline numbers by State); found online at: http://www.fns.usda.gov/snap/contact_info/hotlines.htm

To file a complaint of discrimination regarding a program receiving Federal financial assistance through the U.S. Department of Health and Human Services (HHS), write: HHS Director, Office for Civil Rights, Room 515-F, 200 Independence Avenue, S.W., Washington, D.C. 20201 or call (202) 619-0403 (voice) or (800) 537-7697 (TTY).

This institution is an equal opportunity provider.