

LORAIN COUNTY JOB AND FAMILY SERVICES

42485 NORTH RIDGE ROAD, ELYRIA, OH 44035-1057
(844) 640-6446 FAX: (440) 323-3422

WAIVER OF ADMINISTRATIVE DISQUALIFICATION HEARING

**IMPORTANT INFORMATION
READ CAREFULLY**

When you are disqualified, benefits to the remaining members of your assistance group will be reduced for the period of disqualification. Both you and the remaining members of your assistance group will be responsible for repaying any benefits that were overpaid.

You can have a hearing (called an administrative disqualification hearing) to determine whether you committed an intentional program violation. If you win the hearing, the penalty will not be imposed. Or you can waive the hearing and accept the penalty. You can say whether or not you admit to the facts as presented by the county. The penalty will be applied even if you do not admit to those facts.

You are given the opportunity to waive the administrative disqualification hearing before the Lorain County Department of Job and Family Services refers your case for a hearing, or after you receive the scheduling notice for the hearing. If you want to prevent your case from being referred for a hearing, the county must receive the signed waiver no later than 15 days after it is mailed to you. If the hearing has already been scheduled, you can still prevent the hearing from being held by submitting the waiver prior to the hearing date.

**OWF and/or PRC
UNPAID INTENTIONAL PROGRAM VIOLATION
FRAUDULENT ASSISTANCE SANCTION**

If the intentional program violation you have been accused of has caused an OWF and/or PRC fraudulent assistance payment and you sign this waiver, neither the individual who committed the intentional program violation nor the other members of the assistance group are eligible to receive OWF cash, or PRC benefits until the cost of the fraudulent assistance is repaid in full. This sanction applies whether or not you admit to the intentional program violation. It will also apply if you choose not to sign this waiver, have an administrative disqualification hearing and are found guilty by the hearing officer.

If you are now receiving OWF cash benefits, you will get another notice proposing to stop those benefits. That notice will give you an opportunity to request a state hearing on that action before it happens.

How to waive the disqualification hearing: Check one of the statements below and sign your name. If you are not the primary person in your assistance group, the primary person in the assistance group must also sign.

Waiver of Administrative Disqualification Hearing (Check only one of the following statements and sign your name.)

I admit to the facts presented and understand that a disqualification penalty will be imposed if I sign this waiver.

I do not admit that the facts presented are correct. However, I have chosen to sign this waiver and understand that a disqualification penalty will result.

Signature of Accused Individual	Date
Signature of AG Head if Other Than Accused Individual	Date
Case Number	